

**Regular Business Meeting Minutes
Las Cortes, Inc.
November 29, 2017**

A. ROLL CALL

At 4:00 p.m Bryan MacDonald presided and called the Las Cortes, Inc. Board meeting to order in the Large Conference Room, 435 South D Street, Oxnard, CA 93030.

Directors present at the meeting were: Bryan MacDonald, Mike Aranda, Vincent Stewart, Margie Borjon-Miller, Carmen Ramirez, and Robert Sanchez
Absent: Jose Andrade, Carmen Cano, Oscar Bermudez

Staff Attendee(s): Ruth Johnson, Management Analyst II
Arturo Casillas, Housing Director
Mark S. Manion, Special Counsel (Price, Postel & Parma)

Other Attendee(s): Doug Spondello, Planner (Development Services)

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS- None

C. CLOSED SESSION-

Las Cortes, Inc. recessed to a closed session to discuss the proposed Phase III site plan of the Las Cortes/The Courts.

The board reconvened in open session in the Large Conference Room. The board requested Mark Manion verify ADA Requirements with UHC.

D. APPROVAL OF MEETING MINUTES

Vincent Stewart made a motion to approve the Minutes from the October 18, 2017, second by Margie – Borjon-Miller, all approved and the motion passed.

E. PUBLIC COMMENTS

None

F. REPORTS

- a. **Las Cortes Affordable Housing Project:** No report given.
- b. **Terraza de las Cortes:** No vacancies, no concerns
- c. **Paseo Nuevo:** Will look into getting a fence for the property.

G. CORPORATE BUSINESS

- 1. Nominations for Vice President-** Margie Borjon-Miller nominated Mike Aranda for Vice President, the nomination was seconded by Vincent Stewart
- 2. Voting for Vice President-**All directors present voted Mike Aranda for Vice President.

H. Board Comments:

Place By-laws update and Nomination & Voting for Treasurer on next meeting agenda.

I. Other Items

J. Next Meeting

January 17, 2018

K. Adjournment: At 5:10 p.m., the board concurred to adjourn.